

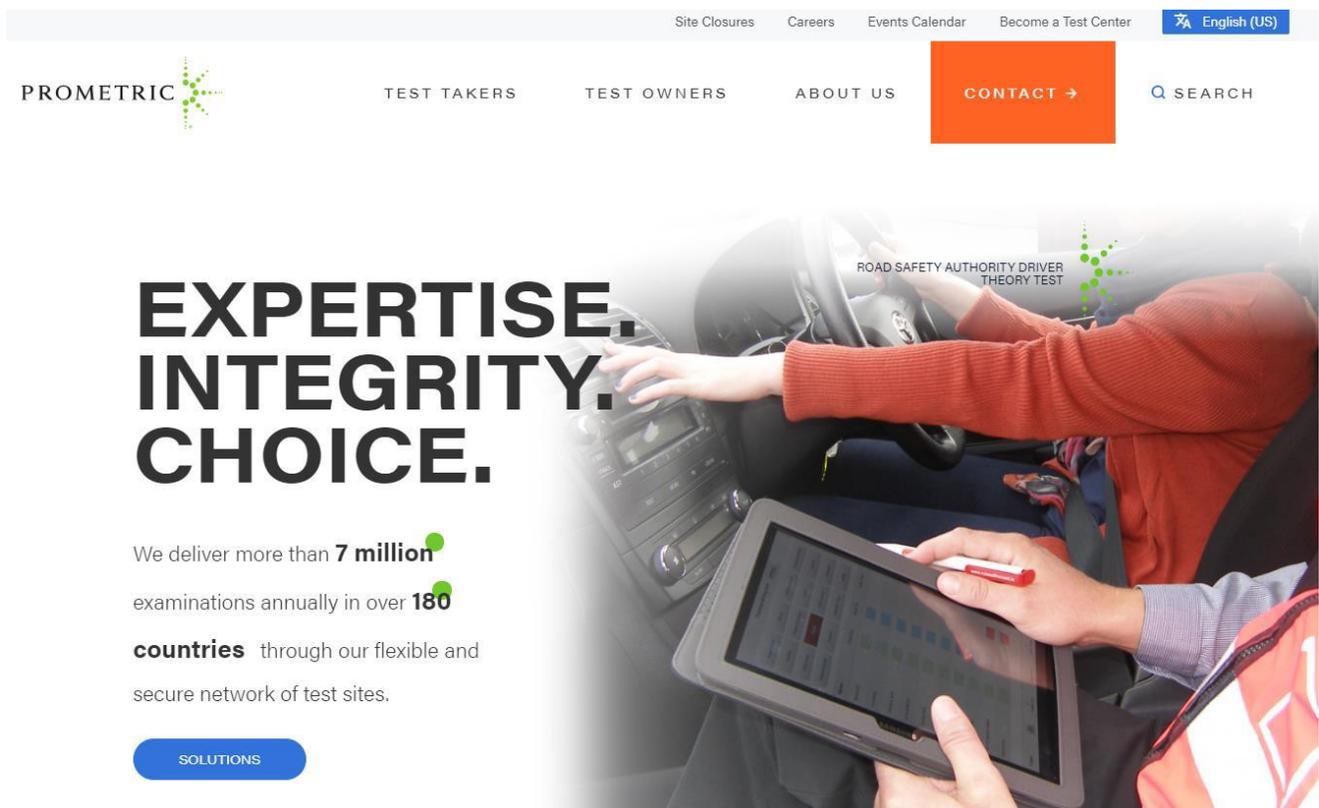
ProScheduler Scheduling Experience

ASQ is planning to add Remotely Proctored Exams (ProProctor) to their testing platform on ProScheduler. Scheduling will open on May 18, 2020.

Please see the upgraded candidate experience through the below screenshots that outline the scheduling process.

To schedule:

1. Navigate to **Prometric.com**



2. Enter ASQ into the orange Test sponsor field, click Go

ABOUT US

CONTACT →

Q SEARCH

ASQ|

GO

3. Select **American Society For Quality (ASQ)** from the list



American Society For Quality (ASQ)

IMPORTANT NOTES You can reschedule or cancel your exam at any time, as long as you do so more than five full calendar days before your scheduled exam appointment. However, because of limited seating capacity at Prometric ...

[READ MORE](#)

4. Determine if you would like to take your exam in a Test Center or a Remotely Proctored Exam and select **Schedule** under the Actions section on the left hand side of the page.

TEST CENTER EXAM

[Locate](#)

[Schedule](#)

[Confirm](#)

[Reschedule](#)

[Cancel](#)

REMOTELY PROCTORED EXAM

[Schedule](#)

[Reschedule](#)

[Confirm](#)

[Cancel](#)

5. Read through the Candidate Information Bulletin presented. Click on the **next arrow** when ready to move to the next step.

Schedule Appointment

How to Become Eligible

You must have registered for your examination(s) with ASQ prior to scheduling your testing appointment at a Prometric Testing Center. Please carefully review the information contained in your Confirmation Notice. If any of the information is incorrect or if the information has changed, please contact ASQ at 800-248-1946, or via email at help@asq.org.

Testing Accommodations

If you require any testing accommodations, please contact ASQ at 800-248-1946, or via email at cert@asq.org.

What to Bring to the Testing Center

You will be required to present one valid, government-issued photo ID with a signature (e.g., driver's license or passport). Your name on the ID must match the name on your scheduling notification. No expired ID's will be accepted. If you are testing outside of your country of citizenship, you must present a valid passport. If you are testing within your country of citizenship, you must present either a valid passport, driver's license, national ID or military ID. All other personal items must be locked in a locker for test security purposes, so please limit what you bring to the testing center.

What Time to Arrive at the Testing Center

Plan to arrive 30 minutes before the scheduled appointment to allow time for check-in procedures. If you are late in arriving, you will not be allowed to test and will forfeit your exam fee.

Appointment Reschedule/Cancellation: If you wish to change your exam appointment date or time, you must do so at least 5 days prior to your appointment using the Reschedule/Cancel option on [Prometric's website](#), or by contacting Prometric's automated voice response system at 800-369-5949 (in North America) or Prometric's Regional Registration Center (outside North America): the website is available 24 hours a day, 7 days a week. There is a \$70 fee for changing an appointment. No

6. Read through the Policy Notice. When complete, check the appropriate **checkboxes**, and click on the **next arrow**.

Schedule Appointment

Policy Notice

PERSONAL DATA PRIVACY DISCLOSURE & CONSENT

At Prometric, protection of your personal data and information, and making sure you understand how and why it is processed, is of paramount importance to us. As a data processor for your test sponsor, Prometric processes your personal information only for the purposes of registering and scheduling you for a test, administering that test, and processing the results. At no time will your personal information be used by Prometric for any other purpose without your permission. Your personal information, including your test results, will be provided to your test sponsor for the purposes of providing scores, certification, or other test-related services. The full Prometric Privacy Policy can be found at <https://www.prometric.com/en-us/documents/PrometricPrivacyPolicy.pdf>.

We may employ other companies and individuals to perform functions on our behalf. Our employees, agents and contractors who have access to personal data and information are required to protect the information in a manner that is consistent with the Prometric Privacy Policy and upholds the confidentiality of the information and the rights of data subjects, and we seek assurances from such third parties that they will provide the same level of privacy protection as Prometric requires of its employees and adheres to, including in regards to applicable data protection law. We do not transfer information to third parties who are not acting as Prometric's agent or on Prometric's

7. Enter the **candidate ID number** provided by ASQ, along with the **first 4 characters** of your last name. Select **Submit**.

Exam Selection

Test Selection

* Indicates required field

* Eligibility Number :

* First 4 characters of last name :

8. Use the radio button to select the exam you would like to schedule. If only one appears, the radio button will already be selected. Click the **next arrow**.

Schedule Appointment

Exam Selection

Test Selection ▼

Exam Selection ▲

1 Results Found

Testing Window: 16 September 2019 to 16 September 2029

Certified Six Sigma Black Belt
Testing Window: 16 September 2019 to 16 September 2029

Total Duration: 4 hr. 30 min.

FOR A TEST CENTER APPT:

Enter an **Address, City OR Zip/Postal Code**, a **Start Date**, and **End date** (no longer than 2 weeks after the start date) to search for an appointment. Click the **next arrow**.

Schedule Appointment

Find a Test Center

Please enter your preferred location and date range of when you would like to schedule your test.

The location and date range can be updated on the next page if the available dates and times returned are not suitable to your schedule.

Scheduling For: **Certified Six Sigma Black Belt**

Address, City or Zip/Postal Code

Start Date

MM/DD/YYYY 

End Date

MM/DD/YYYY 

Note: You must select an end date that is within 2 weeks of the selected start date.

Various locations and available dates at those locations will appear.

Schedule Appointment

Certified Six Sigma Black Belt Baltimore, MD  02/01/2020 - 02/15/2020  

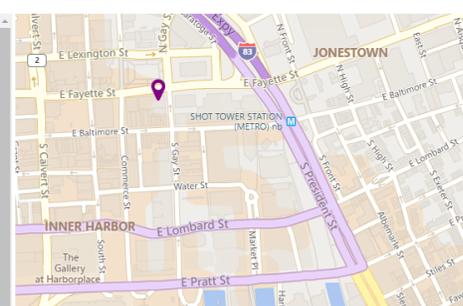
Sort By: Closest Test Center ▼ Select d

MD, BALTIMORE - 9961 : EDT UAS DOMESTIC TESTING LAB, 1501 South Clinton St USA

 **FEB** **FEB** **FEB** **FEB**
0.61 **03** **04** **05** **06**
Miles [Search test center for more availability](#) ▼

MD, Baltimore - 9965 : UAS DEV, 1000 Lancaster Street USA

 **FEB** **FEB** **FEB** **FEB**
0.61 **03** **04** **05** **06**
Miles [Search test center for more availability](#) ▼



Select the **date** and **time** at your preferred location by clicking on the options. Click the **next arrow** when you have selected the appointment you wish to book.

- a) See More dates and times for a test center by selecting **More dates at this Test Center**
- b) Sort by default Closest Test Center. Select the field and choose First Appointment Available to see that view.
- c) Change location or date range using the navigation at the top.

***Proceed to step #9**

FOR A REMOTELY PROCTORED APPT:

Enter your correct Time Zone from the drop-down box and click on the next arrow.

Testing Location Time Zone

Select the time zone you will be testing in

Your current location time zone is automatically displayed for convenience. If this is not the time zone in which you will be testing, please change before proceeding.

(GMT -5.00) Eastern Standard Time

I confirm this is the time zone I will be testing in.



Choose your date and “find available times”. Select the time you would like to sit for your exam. Click the next arrow.

Testing Location Time Zone

Certified Six Sigma Black Belt (GMT -5.00)Eastern Standard Time Remote Proctored Exam

Start Date
05/21/2020

End Date
05/21/2020

Note: You must select an end date that is within 2 weeks of the selected start date.

Find available times

Eastern Standard Time

MAY 21	4:00 AM	Select
Thursday May 21, 2020		

Eastern Standard Time

MAY 21	8:30 AM	Select
Thursday May 21, 2020		

Eastern Standard Time

MAY	1:00 PM	Select
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***Proceed to step #9**

9. **Verify** your details. Please ensure your First and Last Name match the name on the Identification you plan to present at the test center. Click the **next arrow**.

10. Verify your Personal, Appointment, and Payment details. Select **Complete Appointment**. Note: Your appointment is NOT confirmed until you select Complete Appointment. You will receive a confirmation email once complete.

Appointment Verification

You must verify the information below and click 'Complete Appointment' to complete your transaction.

Personal Details

Name:

Address:

Phone:

Email:

Appointment Details

DEC	Baltimore - South Clinton Street	on Mon, 12/03/2018	at 12:00 pm
03	Exam:	Duration:	

Total Duration: 4:00 hours

Payment Details

	Price
1. Exam:	
Exam fee:	\$00.00

Prometric has a firm commitment to protecting your privacy. We will not disclose, to third parties, any specific personal identifying information about you without your permission.

By clicking the "Complete Appointment" button below, you agree to all terms and conditions related to payments, reschedules, cancellations, refunds and other policies set forth by your sponsoring organization.

 Complete Appointment

11. You will receive an appointment Summary with your confirmation number and appointment details. This confirms your appointment. You can print this page or choose Confirmation or Receipt to receive an email confirmation or transaction appointment. Keep this confirmation number on hand, as it will be needed to make any changes to your appointment in the future. Click the X to close out of this page. (see below)

Appointment Summary

Your appointment request has been confirmed with the following confirmation number(s):
000000089137312

 A confirmation email has been sent to laura.pitz@prometric.com

Personal Details

Name:
Address:
Phone:
Email:

Appointment Details

DEC	Baltimore - South Clinton Street	on Mon, 12/03/2018	at 12:00 pm	Status: Scheduled
03	Exam:	Duration:		

Total Duration: 4:00 hours

Payment Details

	Price
1. Exam:	
Exam fee:	\$00.00

